



Internship Position Description & Supervision Form

INTER-LS 260: Internship in the Liberal Arts and Sciences

Complete enrollment information & requirements: <http://go.wisc.edu/da3o13>

REQUIRED: Attach an internship position description that outlines internship duties and responsibilities. Submit position description with the form below.

Student name:

Student ID#:

Student email address:

Company name:

Internship position title:

Internship start date:

Internship end date:

Supervisor name:

Supervisor title:

Supervisor email:

Please describe how will you receive supervision (ex. Weekly meetings with supervisor):

Signatures*

By signing this form, the student agrees to work professionally and ethically in completing both the on-site internship tasks and the online course assignments.

By signing this form, the supervisor and student certify that the internship details above and **attached position description** are true and accurate.

Student intern signature: _____

On-site intern supervisor signature: _____

*Signatures must be authentic, hand-written signature (scans or copies of signed documents are accepted) OR verified electronic signatures.

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