



Internship Position Description & Supervision Form

INTER-LS 260: Internship in the Liberal Arts and Sciences

Complete enrollment information & requirements: <http://go.wisc.edu/da3o13>

1. Student Information:

Student name: _____ Student ID#: _____

Student email address: _____

2. Employment Details:

Company name: _____

Internship position title: _____

Internship start date: _____ Internship end date: _____

3. Supervisor Information:

Supervisor name: _____ Supervisor title: _____

Supervisor email: _____

4. Please describe how will you receive supervision (ex. Weekly meetings with supervisor):

5. Position description that outlines internship duties and responsibilities (may attach position description or additional page if needed):

Signatures*

By signing this form, the student agrees to work professionally and ethically in completing both the on- site internship tasks and the online course assignments.

By signing this form, the supervisor and student certify that the internship details above are true and accurate.

Student intern signature: _____

On-site intern supervisor signature: _____

*Signatures must be authentic, hand-written signature (scans or copies of signed documents are accepted) OR verified electronic signatures.

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