

# EXPLORE ARTS MANAGEMENT

## WHAT IS ARTS MANAGEMENT?

Arts administration involves facilitating the day-to-day operations of an arts organization and fulfilling its mission. Examples of these organizations may include theaters, museums, symphonies, art galleries, symphonies, and music companies. Arts organizations include professional non-profit entities and many smaller professional and non-professional for-profit arts-related organizations. The duties of an arts administrator can include staff management, marketing, budget management, public relations, and fundraising.

## FREQUENT JOB TITLES

- Art Gallery Manager
- Community Outreach
- Development Coordinator
- Museum Curators
- Special Events Coordinator
- Art Educator
- Art Program Coordinator
- Arts Fundraiser

## QUALIFICATIONS

- Interpersonal communication
- Strong knowledge of arts
- Community awareness
- Political & economic knowledge on issues affecting the arts sector
- Experience with database management
- Ability to manage several projects

## PROFESSIONAL ORGS

- Midwest Museums
- American Alliance of Museums

## COMMON EMPLOYERS

- Museum of Contemporary Art Madison
- The Art Institute of Chicago
- Wisconsin Historical Society
- Chicago Cultural Alliance

## RELATED STUDENT ORGS

- Art Club – UW-Madison
- Art History Society
- Chazen Museum of Art Student Ambassadors

## HIRING TIMELINE

- Late Fall, Spring & Summer
- November to June